

**AMENDED
BYLAWS
of
Hamilton Lakes Association**

**Article I
Name**

The name of the association shall be Hamilton Lakes Association, which is organized under the provisions of the Michigan nonprofit corporations act, MCL 450.2101, et seq. (the Act)

**Article II
Purpose**

The Association is organized to:

1. Seek, provide, and promote and perform such acts, functions, and services as will reasonably enhance and further the comfort, convenience, enjoyment, safety, and privacy, health, sanitation and welfare of its members who own or have an interest in the Hamilton Lakes Watershed Area.
2. Preserve, protect, and enhance Hamilton Lakes and its surrounding common areas, and amenities.
3. Represent the collective interests of property owners in matters affecting the community.
4. Promote and advance programs that will include but not be limited to an avoidance of water pollution, and water safety, in relation to its natural size and rights of the riparian owners thereon.
5. Collect and manage funds for the maintenance and improvement of Association services.
6. Perform any other functions as permitted by the Act.

**Article III
Membership & Voting**

Section 3.1 Membership. Membership in the Association shall be available to all Hamilton Lake riparian property owners and other individuals interested in the Hamilton Lakes watershed area who are at least eighteen (18) years of age.

Section 3.2 Voting Rights. Each membership shall be entitled to one (1) vote on matters submitted to the membership. Joint owners shall designate one person to cast the vote.

Section 3.3 Proxy Voting. A member may vote by Proxy on all matters, including the election of directors and officers, unless this Proxy is suspended or terminated. A member wishing to vote by Proxy shall submit a written proxy statement and submit the same to the Association Secretary prior to a scheduled meeting.

Section 3.4 Good Standing. Only members in good standing—defined as having all assessments and obligations paid—may vote or hold office.

Section 3.5 Resignation of Membership. Any member in good standing may resign by providing written notice to the Association Secretary. Members may be readmitted at any time by submitting a request for readmission and paying the current dues at the time of readmission.

Section 3.6 Removal of a Member. Members may be removed by a majority vote of the Executive Committee if the Executive Committee finds a member acts in such a manner as to seriously frustrate or imperil the objectives of the Association, or says or takes actions that, in the opinion of the Executive Committee, bring discredit to the Association.

Article IV Meeting of Members

Section 4.1 Annual Meeting. An annual meeting of the members shall be held on or near July 4th of each year at a time and place designated by the Executive Committee.

Section 4.2 Election of Officers & Trustees. All members in good standing are eligible to be nominated to serve on the Association's Executive Committee. Nominations shall be taken from the floor at each annual meeting of the members to fill the expiring terms of officers and trustees. Subject to Section 3.5, all nominations that were supported by a second shall be advanced to the membership for a vote.

Section 4.3 Special Meetings. Special meetings may be called by the President, a majority of the Executive Committee, or by written request of at least ten percent (10%) of the membership.

Section 4.4 Notice. Written notice of all meetings shall be posted to the Association website at least ten (10) days prior to the meeting.

Section 4.5 Quorum. A quorum shall consist of members representing at least twenty percent (20%) of the total votes, present in person or by proxy.

Article V Officers & Trustees

Section 5.1 Officers. The Association shall have four (4) officers: President, Vice-President, Secretary, and Treasurer, elected in accordance with Section 4.2. Officers shall be elected in alternating years with the President and Vice-President elected together and the Secretary and Treasurer elected together. Officers shall serve two (2) year terms.

Section 5.2 Trustees. The Association shall have five (5) trustees who will serve on the Association's Executive Committee. Three (3) trustees shall be elected for three (3) year terms, and two (2) trustees shall be elected for two (2) year terms. The Executive Committee shall designate which respective trustee positions are two (2) year or three (3) year terms.

Section 5.3 Officer Duties.

President. Presides at member and Executive Committee meetings, oversees Association affairs, appoints members to committees, and make sure the Executive Committee directives are properly carried out.

- **Vice-President.** Acts in the absence of the President or at the President's request.
- **Secretary.** Maintains records, minutes, and correspondence.

- **Treasurer.** Manages finances, assessments, and financial reports.

Section 5.3 Annual Vacancies; Officers & Trustees. The Association membership shall nominate and elect members to fill Association Officer and Trustee positions that are expiring each year at the Association's annual meeting.

Section 5.5 Resignation. Association Officers and Trustees may resign by providing written notice to the Association Secretary or if the Secretary is resigning, to the Association President. Resigning officers or trustees may seek re-appointment as an officer or trustee, subject to Section 3.5.

Section 5.6 Mid-Term Vacancies. If an officer or trustee vacates their position before the expiration of their term, the remaining members of the Executive Committee shall appoint a member, subject to Section 3.5, to fill out the remainder of the vacated position term.

Article VI Management Executive Committee

Management of the Association shall be controlled by a nine (9) member executive committee (the Executive Committee) comprised of the four (4) Association Officers, and five (5) Executive Committee trustees. The Executive Committee may establish standing or special committees as needed, including but not limited to lake management or social committees. The Executive Committee shall have all powers necessary to conduct Association business, except those reserved to the membership.

Article VII Finances

Section 7.1 Annual Dues. The Board shall determine the annual membership dues necessary to fund Association operations.

Section 7.2 Assessments. Special assessments may be levied by the Executive Committee, subject to approval by the membership when required by law.

Section 7.3 Routine Expenses. The routine expenses of the Association shall be funded by annual membership dues.

Section 7.4 Compensation; Officers & Trustees. Officers and Trustees of the Association shall serve without compensation for their services as trustees and officers. No officer or trustee shall receive, directly or indirectly, any salary, wage, fees, or other remuneration for services rendered in their capacities as an officer or trustee.

Section 7.5 Reimbursement of Expenses. Nothing in this Section shall prohibit the Association from reimbursing an officer or trustee for reasonable and necessary expenses incurred in the performance of duties on behalf of the Association, provided that such reimbursements are: consistent with policies adopted by the Executive Committee; supported by appropriate documentation; and in compliance with applicable federal and Michigan law.

**Article VIII
Fiscal Year**

The fiscal year of the Association shall be July 1 through June 30 of the following year.

**Article IX
Indemnification**

The Association shall indemnify Board Officers and Trustees to the fullest extent permitted by law for actions taken in good faith on behalf of the Association.

**Article X
Amendment**

These bylaws may be amended by a two-thirds ($\frac{2}{3}$) vote of members present at a meeting with proper notice of the proposed amendment.

**Article XI
Dissolution**

Upon dissolution, all assets of the Association shall be distributed in accordance with applicable law, consistent with the Association's purpose.

Amended: ____/____/2026